

Introduction to the ICS Planning Process

IMTC ICS-325



DESCRIPTION

Prepare your responders to manage the more complex incidents they may encounter with this course.

Introduction to the ICS Planning Process should be the next step after your incident management personnel complete ICS-100 through ICS-300 level training. Designed as a fast-paced, interactive course for personnel designated for incident management leadership positions, ICS-325 provides numerous exercises and high-level interactions that enable your incident managers to successfully function in a team environment on incidents or events being managed under the Incident Command System.

BENEFITS

- ✓ Addresses issues associated with transitioning from an initial response to the Proactive Response Phase.
- ✓ Focuses on the ICS Planning Process used by all successful Incident Management Teams.
- ✓ Clarifies the responsibilities of the ICS Command and General Staff positions and the staff's interactions essential to success.
- ✓ Presents opportunities to practice the skills, teamwork and collaboration necessary to manage a rapidly expanding incident.
- ✓ Addresses distinctions between objectives, strategies and tactics, and how each position on a team utilizes them to be successful.
- ✓ Complies with all (USA and Canadian) government Incident Command System (ICS) implementation standards as it implements *Best Practices*.

RESULTS

- Personnel gain a solid and enhanced understanding related to the roles of IMT members, the Planning Process, the ICS forms used during the Planning Process, teamwork, decision-making skills, and a practical understanding of how successful incident management teams function.
- Personnel learn to recognize and execute each of the essential responsibilities the Command and General Staff team members must complete during the Planning Cycle and learn how critical they are in producing a viable Incident Action Plan.
- Personnel are immersed into the team atmosphere and learn to apply the skills necessary to successfully function within the Incident Management Team (IMT) environment.

AUDIENCE

The IMTC ICS 325 course is specially designed for emergency response professionals who have completed baseline ICS training and are ready for their introduction to the activities and processes of Incident Management Teams functioning at the Type 3 complexity level. The course is specifically designed for the following:

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|-----------------------------|-------------------------------|------------------------|
| ✓ Incident Managers | ✓ Fire Protection | ✓ NGOs |
| ✓ Law Enforcement | ✓ Emergency Medical Services | ✓ Public Health |
| ✓ Oil and Energy production | ✓ Hazardous Materials | ✓ Search and Rescue |
| ✓ Mass Care | ✓ Pipeline and Transportation | ✓ Emergency Management |
| ✓ Public Works Departments | ✓ Tribal Emergency Services | ✓ Utility Companies |

This intensive 24-hour course is designed and based on the highly acclaimed United States Fire Administration (USFA) O-305 All-Hazards Incident Management Type 3 Team course and the IMTC ICS-320 Intermediate Incident Management Team course provided to the United States Coast Guard.



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COURSE MATERIALS

- IMTC provides a complete turn-key solution for presenting the training course at your facility. All instructional materials and equipment are supplied, including student manuals in three-ring binders, individual textbooks (*All-Hazards AHIMT Response and Planning Guide*), poster-sized laminated visual displays, and ICS “Jump Starts”™ job checklists for each position.
- The course includes a full-day customized exercise scenario designed around an incident of your choice that reflects your jurisdiction or agency’s equipment, resources and operational environment.

COURSE COST

Price varies slightly according to travel costs, but is all-inclusive and includes student materials, textbooks (kept by students), instructional staff and cadre travel (at federal per diem rates).



Why Should You Consider Additional ICS Training?

Read about these selected lessons learned from three recent complex critical incidents...

Springfield Massachusetts Tornado 2011

“Observation 2.2 AREA FOR IMPROVEMENT: **An Area Command was not established for this multi-regional, multi-municipality event, and no Unified Command structure existed across jurisdictions. This resulted in numerous issues arising, including resources being requested that did not reflect need or priority of the macro incident.**

- Recommendation: SOPS, trainings and exercises should be designated and carried out to test and implement the Area Command and Unified Command organizational structures for use in multi-regional, multi-municipality event.”

(*Western Massachusetts Regional Homeland Security Council June 1 Tornado Response: After Action Report and Improvement Plan, page 17*)

Boston Marathon 2013

“Improvement Area 4.1 – **Lack of clearly identified In-Field Command**

- Recommendation 37: Conduct Enhanced ICS Training for Law Enforcement.
- Recommendation 38: Establish a Statewide Policy Regarding On Scene Command During Complex Critical Incidents.”

(*After Action Report for the Response to the 2013 Boston Marathon Bombings, page 113*)

Ferguson Riots 2014

“Finding 4 – **While Incident Command was established, the National Incident Management System (NIMS) was not fully implemented, which inhibited coordination and response efforts.**

- Lesson Learned 4.1 – ...agencies should use the NIMS model for a critical incident, particularly when there is multiagency response. Agencies should not only adopt the NIMS operating model and meet certification standards but regularly train and exercise with participating agencies.
- Lesson Learned 4.2 – The IC should remain focused on strategic decisions and allow other duties to be delegated to other members of the Incident Command Team.”

(*After Action Report Of The Police Response in Ferguson Missouri, page 39*)